



GLOBAL PEER FINANCING ASSOCIATION MEETING MINUTE TEMPLATE

A electronic meeting of the Board of Directors of Global Peer Financing Association (the “Association”) was held at [LOCATION] on [DATE] at [TIME].

[All of the directors were present at the meeting/The following directors were present at the meeting: [LIST NAMES OF DIRECTORS PRESENT]]. [[NAME(S)] was/were present at the meeting but participated electronically. [NAME(S)] were not present due to [IDENTIFY REASON FOR ABSENCE].

Also present at the meeting were [OTHER PERSONS, INDICATE AFFILIATION].]

[NAME] [, the Chair of the Board [Independent] Director] acted as Chair of the meeting. [NAME] [, the Corporate Secretary/[TITLE]] acted as Secretary of the meeting.

The Chair called the meeting to order. Based on the number of directors in attendance at the meeting, the Secretary determined that a quorum was present and stated that the meeting could proceed.

The first order of business before the meeting was the approval of the minutes from the last meeting of the Board of Directors. The Secretary reviewed the minutes of the last meeting, which were in the form [attached hereto as Exhibit A/ of the draft distributed to the Board of Directors on [DATE]]. After the Secretary reviewed the minutes, [[on a motion duly made by [NAME OF DIRECTOR] and seconded by [NAME OF DIRECTOR,]] the directors [unanimously] approved the minutes of the last meeting.

The next item discussed at the meeting was [IDENTIFY AND DESCRIBE OTHER ITEMS BROUGHT BEFORE THE BOARD].

The Secretary reviewed the schedule of upcoming board and committee meetings for the remainder of the calendar year. The Chair highlighted that the next meeting of the Board of Directors was scheduled to be held on [DATE] at [TIME], at the same location. He requested that any concerns about the timing of the next meeting be submitted to the Secretary.

There being no other business to consider, the meeting was adjourned [at [TIME]].

[NAME]

[Corporate Secretary/[TITLE], as secretary of the meeting]